

13/02/2026

From Dr T. Malathi Gabriel, Govt., Degree College for Women, Srikalahasti Chairperson of BoS (PASS/Combined) in English Email id; drtmalathygabriel@gmail.com Mobile; 9989755110	To The Registrar, Sri Venkateswara University, Tirupati-517502, Tirupati (District).
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Sub:-UG Courses- III Semester -Meeting of the Board of Studies (PASS / COMBINED) -
Submission of (UG 4-Years Honours with single majors) Syllabus, Model Question Papers, Text
and Reference Books - Regarding.

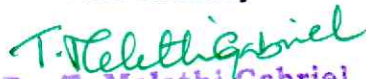
Ref: Meeting Notice dated: 07-02-2026.

In continuation of the meeting notice, I am to inform you that meeting of the Board of Studies
(Pass/Combined) in **ENGLISH** is conducted on 12-02-2026 at 11.0 A.M. The resolution of the meeting
above Board of Studies is enclosed for your kind reference and record.

Therefore, I request you to kindly accord necessary approval for implementation of the syllabi for the
III Semester Syllabus, Reference Books and Model Question Paper, from the academic year 2026-27.
Further, the Syllabi, Model Question Paper, Text and Reference Books, Scheme of Examinations,
Regulations duly recommended by the Board of Studies (Pass/Combined) in **ENGLISH** are enclosed
here with, for your kind reference and record.

The receipt of this letter together with its enclosures may kindly be acknowledged

Yours faithfully


Dr. T. Malathi Gabriel
M.A., M.Phil., Ph.D
Chairperson of BoS in English (PASS)
S.V. University, Tirupati.



SRI VENKATESWARA UNIVERSITY, TIRUPATHI
General English in consonance with Curriculum framework w.e.f. AY 2025-26

COURSE STRUCTURE

YEAR	SEMESTER	COURSE	TITLE	No.Hrs/Week	No.of Credits
II	III	3	English Bridge-III: Global Future	4	4

Signatures of the members of the Board of Studies

Dr. T. Malathi Gabriel Lecturer in English Govt. Degree College (W), Srikalahasti	Chairperson	
Dr. S. V. Ramesh Kumar Lecturer in English Govt. Degree College, Pakala	Member	
Dr. M. Usha Rani Lecturer in English Govt. Degree College (W), Srikalahasti	Member	
Dr. Gannavaram Sridevi Lecturer in English B T Govt. Degree College, Madanapalli	Member	
Dr. Kanderi Sridevi Lecturer in English Govt. Degree College, Puttur	Member	
Dr. T. T. P. Mohan Babu Lecturer in English Govt. Degree College (W), Madanapalli	Member	

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SEMESTER-III

COURSE 3: ENGLISH BRIDGE-III: GLOBAL FUTURE

(w.e.f.2025-26)

Syllabus

Credits: 4

4hrs/week

Learning Objectives

1. To enhance students' ability to understand and appreciate poetry, prose, and drama.
2. To develop effective writing, speaking, and interpersonal communication skills.
3. To enable students to express themselves confidently in interviews and professional scenarios.
4. To promote critical thinking, emotional intelligence, and self-awareness through soft skills.

Course Outcomes

1. Students will be able to interpret and respond to literary texts.
2. Students will demonstrate proficiency in writing formal and informal letters, CVs, and emails.
3. Students will be capable of participating in interviews and group discussions.
4. Students will reflect on personal and professional strengths through SWOC analysis and EI.

Unit I

1. Poem: 'Where I live?' – Arundhati Subramaniam
2. Barriers to listening & Strategies for effective listening
3. E-mail Writing

Unit II

1. Short Story: The First Day- Edward.P.Jones
2. Greetings and Introduction
3. Resume and Cover Letter

Unit III

1. Prose: The Best Investment I Ever Made-A.J.Cronin
2. Asking and Giving Information
3. Interview Skills {Types of interviews, do's and don'ts of interviews and stages of interviews}

Unit IV

1. Prose: Principles of Good Writing – L.A. Hills
2. Dialogue Writing
3. Paragraph Writing (Guided writing)

Unit V

1. Time Management
2. Attitude
3. Social Consciousness
4. Emotional Intelligence

Suggested Classroom Activity:

Unit-1

1. Listening comprehension
2. Writing emails.

Unit-II

1. Self and introducing others
2. Resume writing

Unit-III

1. Mock Interviews
2. Practice session for procuring information

Unit-IV

1. Review of a film in a paragraph
2. Short Dialogue Exchanges

Unit-V

1. Role play
2. Monologue

References

1. Ghosh, B.N. (2010). 'Managing Soft Skills for Personality Development'. Tata McGraw Hill.
2. Kaul, Asha. (2005). 'Effective Business Communication'. Prentice Hall India.
3. Doff, Adrian & Jones, Christopher. (2014). 'Language in Use – Intermediate'. Cambridge University Press.
4. Kumar, Sanjay & Lata, Pushp. (2018). 'Communication Skills'. Oxford University Press.
5. Carnegie, Dale. (1936). 'How to Win Friends and Influence People'. Simon & Schuster.
6. Covey, Stephen R. (1989). 'The 7 Habits of Highly Effective People'. Free Press.
7. Driscoll, Donna. (2021). 'English for Job Seekers'. Cambridge India.
8. Selected newspaper articles, TED Talks, official websites, and YouTube channels used for classroom activities.

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S.V.University, Tirupati
B.Sc/B.A/ Com/ BBA/ BCA Degree Examinations
Semester-III
English Bridge-III: Global Future

Time: 3 Hrs

Marks: 75

Section-A (Prose, Poetry, Short Stories-50 Marks)

I. Answer any two of the following Questions: **2x5=10M**

1. Write the summary of the poem 'Where I Live'?
2. Discuss the views of Arundhati Subramaniam.
3. What are the barriers to listening?
4. Discuss the strategies for effective listening.

II. Answer any two of the following Questions: **2x5=10M**

1. Write the summary of the story 'First Day'.
2. Discuss the theme of the story 'First Day'.
3. Write an essay on different types of Greetings.
4. Write an introduction about yourself.

III. Answer any two of the following Questions: **2x5=10M**

1. Write the summary of the story 'The Best Investment I Ever Made'.
2. Discuss the theme of the story 'The Best Investment I Ever Made'.
3. Write a list of Expressions for asking and giving Personal information.
4. Write a list of Expressions for asking and giving general information.

IV. Answer any two of the following Questions: **2x5=10M**

1. What are the Principles of Good writing?
2. Discuss the views of Hill about good writing?
3. Write a Dialogue between a Passenger and a Railway clerk about the arrival of a train.
4. Write a Dialogue between a Customer and a Bank manager about opening a Bank account.

V. Answer any two of the following Questions: **2x5=10M**

1. Write an E-Mail to the Manager of a Company accepting the job offer.
2. What is an e-mail? Discuss different parts of an e-mail.
3. Write your Resume for the post of a Marketing Executive.
4. Write a covering letter for your job application for the post of a Manager.

Section-B (Writing Composition & Soft Skills : 25 Marks)

VI. Answer any five of the following Questions

5x5=25M

1. What are the do's and don'ts of an Interview?

2. Discuss different stages of an Interview.

3. Write a paragraph using the hints given below.

Smart Phone-communication – calls, messages, - online classes – learning apps – educational videos- internet access – information – research- digital payments – online banking – shopping- entertainment – music – movies – games- navigation – maps – emergency help

4. What is time management and how does it help in achieving goals?

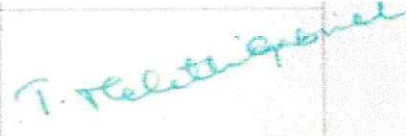
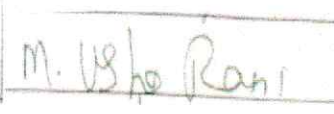
5. What is an attitude? What are the types and characteristics of an attitude?

6. Define Social Consciousness and explain its importance in society.

7. What is an Emotional Intelligence and what are the different components of it?

8. What are the ways to develop emotional intelligence?

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